

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

March 5, 2015

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on February 19, 2015 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending February 25, 2015 in the amount of \$ 283,348.01 and March 4, 2015 in the amount of \$ _____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of February 19 – March 4, 2015
- Report from the Building Inspector's office March 2, 2015

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending February 27, 2015 in the amount of \$ 1,025,106.47 and March 6, 2015 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2015 General Fund Budget by \$1,463.34 equally in estimated revenue for Police Donations and in appropriations for Police animal care costs in Contract Services and Fees for Services.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. Resolution in Support of Champlain Valley Family Center

Whereas, There are no ambulatory detoxes in the North Country and the closest inpatient detox is located at Canton-Potsdam Hospital, which is a two hour drive and has only seven beds and is nearly impossible to secure one of those beds in a timely basis for clients needing detox services; and

Whereas, Champlain Valley Family Center wants to set up a clinic in the old Office of Children and Family Services buildings on the Schuyler Falls campus; and

Whereas, there are three buildings on the proposed Schuyler Falls site where one of the buildings would house an ambulatory detox and short-term respite/crisis stabilization unit and another would house a satellite Outpatient Chemical Dependency Clinic; and

Whereas, Another building at this location would be utilized for short-term respite for intensive crisis stabilization and will be managed by Behavioral Health Services North which would provide an opportunity for collaboration between the mental health and substance abuse systems; and

Whereas, The development and opening of an ambulatory detox with a respite/crisis stabilization unit will directly impact potentially preventable emergency room visits and will reduce inpatient admissions as the data from a local Community Needs Assessment Summary reflects that emergency utilization for drug abuse related diagnoses ranks 5th out of the top ten primary drivers of preventable ED utilizations in Clinton County; and,

Whereas, there are a high number of chemically dependent individuals in Clinton County that are uninsured and this project, in addition to providing needed services, will work closely with Clinton County Department of Social Services and Medicaid managed care companies to assist this population to enroll in health care coverage and engage with a primary health care provider; and,

Whereas, this project will absolutely strengthen the mental health and substance abuse infrastructure of Clinton County; and

Whereas, currently, ambulatory detox is not in the continuum of services in the North Country and by attaching an ambulatory detox to a respite/crisis stabilization unit in Schuyler Falls has the capacity to serve those in mild and/or moderate withdrawal in a high quality, cost effective manner; and

Whereas, the funding of this project will absolutely reduce the number of Emergency Department visits that are related to mental health and substance abuse, where, in Clinton County, there is an opiate/heroin epidemic that is resulting in a high percentage (5th out of top 10) of ED visits and subsequent hospitalizations and the current estimate of Medicaid recipients in Clinton County with a chemical dependency diagnosis is 1,400 individuals;

Be it therefore Resolved, the City of Plattsburgh fully supports Champlain Valley Family Center's proposal to use the Schuyler Falls site to render services.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves a refund for Zoning Variance Application in the amount of \$150 to Pearl Physical therapy because a variance was not required.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves 2015 Street Drives.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves WPCP Headworks Improvements contract work change directives be decreased by \$14,170.60 for the unused allowance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves WPCP Contract # 2014-25 "CAPS Electrical Improvements" work change directives be decreased by \$819.63 for the unused allowance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves WPCP Headworks Improvements Electrical contract work change directives be decreased by \$22,752 for the unused allowance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves establishing the City of Plattsburgh Grievance Procedure under the Americans with Disabilities Act attached to this agenda and will be made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves four Police Officers to attend "New York Tactical Officers Association Annual Tactical Conference" in Verona, NY from April 27 – 30, 2015 at a cost not to exceed \$2,896 and will be expensed from the Asset Forfeiture Fund. This is to replace a travel request previously approved by the Council on February 19, 2015 because it was submitted incorrectly.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Bryan Brayton to attend "New York State Local Government IT Directors Association Conference Spring

2015” in Saratoga Springs, NY from May 12 - 15, 2015 at a cost not to exceed \$247.20.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves Andrew Ancil, Matthew Duquette and William Brown to attend the required “Line Helper Training” in Fairport, NY from April 13 – 17, 2015 at a cost not to exceed \$2,088.50.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend “Emotional Survival for Law Enforcement Officers Training” in Rochester, NY from March 14 -17, 2015 at a cost not to exceed \$437.60 and will be expensed from the Asset Forfeiture Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O’Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend “DWI/SFST Instructor Class” in Pamona, NY from March 15 -19, 2015 at a cost not to exceed \$814.50 and will be expensed from the Asset Forfeiture Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____

CITY OF PLATTSBURGH GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 (ADA). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Plattsburgh. Employment related complaints of disability discrimination are covered elsewhere, in policies available from the human resources office of the City of Plattsburgh.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. No particular format of the complaint is required. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted in writing by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Joseph McMahon
ADA Coordinator /City of Plattsburgh Building Inspector
41 City Hall Place
Plattsburgh, NY 12901

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Plattsburgh and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the agency head or his/her designee.

Within 15 calendar days after receipt of the appeal, the agency head or his/her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with the agency's final resolution of the complaint, or indicating that the matter has been returned to the ADA Coordinator for further action. If further response is indicated, the complainant will be contacted within 15 calendar days.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the agency head or his/her designee, and responses from these two offices will be retained by the City of Plattsburgh for at least three (3) years.

Adopted _____